



École Meridian Heights School

Be The Best You Can Be!

Principal: Ms. Amy Strachan
Assistant Principals: Mme Roni Pirot & Ms. Nicole Marcinkevics
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Secretaries: Mrs. Lisa Anderson & Mrs. Allison Mcleod

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Parkland School Division Website: www.psd.ca

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PSD Vision, Mission & Priorities

Vision

Our students possess the confidence, resilience, insight and skills required to thrive in, and positively impact the world.

Mission

We assure supportive learning environments, meaningful experiences and healthy relationships that create opportunities to develop resilience, to gain diversity in perspectives and to achieve enduring success.

Foundational Statements

Our Ultimate Goal is Student Success and Well-Being. We therefore value:

- Learning opportunities that are:
 - Purposeful
 - Essential
 - Relevant
 - Authentic
 - Responsive
- Excellence in achievement
- Trustworthy, respectful relationships
- Resilience with self-awareness

Priorities

- Meaningful Engagement
- Inspired Exploration
- Connected Community
- Resource Stewardship
- Wellness Culture
- Confident Resilience

École Meridian Heights School

École Meridian Heights School

Located in Stony Plain, École Meridian Heights School is a dual track French Immersion and English school, serving over 700 students from Kindergarten to Grade Nine. Renovations over the past several years have resulted in a beautiful library and additional classrooms. École Meridian Heights School promotes a friendly and caring learning environment, where a high level of cooperation and mutual trust is nurtured amongst students and staff.

We are proud of the many opportunities provided to students to build positive relationships. At École Meridian Heights School, we believe that a safe, healthy and caring atmosphere provides a solid learning environment. We are proud of the high level of parent volunteerism and staff dedication. Students benefit greatly from this teamwork. We are proud to be a dual-track French Immersion and English school. Over 85% of our students study French in one way or another, and we delight in regular celebrations of our bilingual environment.

We have excellent results in Language Arts in both languages. We are particularly proud that Meridian Heights' students are known as being responsible and courteous citizens, both within the school and the community. Our students are leaders and we are very deliberate about giving all of our students opportunities to show leadership. Meridian Heights celebrates 48 years as a solid learning environment within the Town of Stony Plain. Our Meridian Magic is alive and well.

École Meridian Heights School offers many extracurricular opportunities within our school. Students can participate in a variety of sports such as cross country running, volleyball, basketball, badminton, track and field and many more. In addition, Fine Arts opportunities such as our award winning choir "Magic Voices" and an Instrumental Band option are available to our students.

Opportunities for cultural events are embedded throughout our school year. Celebrations such as Francofête, Meridian Live Cultural Presentations and participation in events such as Orange Shirt Day and National Indigenous Day are just a few of the ways in which we celebrate our diversity.

Ecole Meridian Heights School is also pleased to be working with Mrs. **Cindy Van Beers** who offers an Out of School Care program (before and after school) within our school. More information about this program can be found on our website.



2022-2023 PARKLAND SCHOOL DIVISION APPROVED CALENDAR

Total Days: 220
 Operational: 195
 Instructional: 182
 PD Days: 13
 (Non-Instructional)

Legend
 Students' First Day
 30
 Students' Last Day
 29

Non-Instructional

Non-Operational

Statutory Holiday

Diploma Examination

HS Transition

AUGUST				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

SEPTEMBER				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

OCTOBER				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

NOVEMBER				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

DECEMBER				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

JANUARY				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

FEBRUARY				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28			

MARCH				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

APRIL				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

MAY				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

JUNE				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

Calendar of Events

August 24-29	PD Days (no students)
August 30	First Day Back for Students
September 5	Labour Day (no school)
September 8	Get the Scoop Ice Cream Social for Meridian families
September 29	Orange Shirt Day
September 30	National Day for Truth and Reconciliation (no school)
October 6	Cross Country Run at EMHS
October 7	PD Day (no students)
October 10	Thanksgiving (no school)
October 11 & 12	Picture Day
November 11	Remembrance Day (no school)
November 14-18	<i>Fall Break</i>
December 2	End of Term 1
Dec. 26 - Jan. 6	<i>Winter Break</i>
January 30	PD Day (no students)
February 9 & 10	Teachers' Convention (no students)
February 15	FI Kindergarten Open House
February 16	Eng Kindergarten Open House
February 17	PD Day (no students)
February 20	Family Day (no school)

February 22	Pink Shirt Day
March 17	Term 2 Ends
March 21 & 22	Parent Teacher Conferences
March 24	PD Day (no students)
Mar. 27 - Mar. 31	<i>Spring Break</i>
April 7	Good Friday (no school)
April 10	Easter Monday (no school)
April 28	PD Day (no students)
May 15 & 17	Grade 6 & 9 ELA/FLA PAT Part A (schedule pending)
May 19	PD Day (no students)
May 22	Victoria Day (no school)
May 23	Try-Me Try-athlon (Division-wide)
June 12-23	Grade 6 & 9 PAT Exams (schedule on our website)
June 21	National Indigenous Peoples Day (no exams will be written)
June 27	National Multiculturalism Day
June 29	Term 3 Ends Last Day for Students
June 30	PD Day (no students)

Bell Schedule 2022/23

8:15am	Buses Arrive & Supervision Begins
8:29am	Welcome Bell
8:29am-8:34am	Registration & Learning Activities
8:34am-8:40am	Announcements/O'Canada
8:34am-9:20am	Block 1
9:20am-10:05am	Block 2
10:05am-10:20am	Recess
10:20am-11:05am	Block 3
11:05am-11:50am	Block 4
11:50am-12:35pm	Block 5
12:35pm-1:35pm Gr. 6 - 9 schedule	Lunch 12:35 - 12:55 Recess 12:55 - 1:35
12:35pm-1:35pm K - Gr. 5 schedule	Recess 12:35 - 1:15 Lunch 1:15 - 1:35
1:35pm-2:20pm	Block 6
2:20pm-3:06pm	Block 7
3:06pm	Dismissal
3:15pm	Buses Depart & Supervision Ends

Our Staff

Administrators

Ms. Amy Strachan - Principal

Mme Roni Pirot - Assistant Principal/Directrice adjointe

Mrs. Lindsay McCulloch - Assistant Principal

Teachers

* - English Program

Maternelle/Kinder

Hailey Munro
Amanda Peck*

1e/Gr. 1

Robin Beil *
Erin Starling*
Tracey Cloutier
Danica Gervais

2e/Gr. 2

Christine Paterson*
Morgan Pelletier
Kate Walline

3e/Gr. 3

Cassandra Forsberg*
Lisa Lalonde
Elizabeth Skjerven

4e/Gr. 4

Lesslie Dyson
Leanne McInroy*
Angie Rachuk*
Breanna vanBeek

5e/Gr. 5

Chris Hallowes*
Janine Hodgson/
Mckay Straight
Elisabeth Kirk

6e/Gr. 6

Vanessa Boer*
Liz Jepsen
Janelle Longpré

7e/Gr. 7

Holland Eddie
Cleo Eddy
Travis Kinney*

8e/Gr. 8

Lindsay McCulloch*
Marcel Turcotte
Laurah Wild

9e/Gr. 9

Avalon Crowley
Olivia Meyer*
Shannon Waterman

Music

Caitlin Martin
Josephine Huedepohl

Phys. Ed

April Kerr
Shai-Lin Mulroy*

Support Staff

EAs

Jody Bergey
Jacklynn Cadeau

Nicki Guy
Geneva Hamilton
Wendy Harman

Gillian Hughes
Jeri McNaughton
Stevie Parker

Ginette Roussel
Lindsay Steptoe
Tanya Zemplak

Counsellor

Andrea Smith

Library

Britney Robinson

Secretaries

Lisa Anderson
Debbie Goertzen
Allison Mcleod

Custodial

Jackie Hyde
Elvie Repomanta
Rochelle Wilfert

Communication

School Website

For up-to-date school calendars and news, check our school [website](#).

Social Media

École Meridian Heights School is embracing technology and the digital world. More information and links to our social media profiles can be found on our school website. Come check out what we are learning. #bringthemagic

Meridian Message

Each month, a newsletter will be sent home electronically to the email provided on PowerSchool. This document contains school news, important dates, and information from our School Council and Parents' Association.

PowerSchool

Powerschool allows you to update information, pay fees, and access attendance info and report cards. By keeping your information up-to-date, you can also receive important messages from our office. If you require assistance accessing or using PowerSchool, please refer to this [webpage](#), or contact our school office.

Reporting Absences

To report an absence for your child, please email meridian@psd.ca or call and leave a message at the school office (780-963-2289). Please include your child's name, teacher and grade, and reason for the absence in your message.

Messages to Students

Our office staff will do its best to convey urgent messages to students and staff. However, we cannot guarantee that messages received after 2:30 pm will be delivered or received by students and staff before dismissal.

Change of Address/Phone Number

Please notify the office immediately of any changes to address, phone number or emergency contacts. This is extremely important in case of emergency.

School Safety

Allergies

Some of our students and staff have life-threatening allergies to nuts and nut products. Therefore, our school is “NUT-AWARE”. We are asking for your help and cooperation in ensuring our school continues to be safe by not sending any nut products to the school. Thank you in advance for your commitment to our safety!

Medication

In order for school staff to administer medication to any student we must be in compliance with Parkland School Division [Administrative Procedure 782: Medical - Administering Prescribed Medications](#).

Before Prescription Medication is Administered

The [Request for Assistance to Administer Medication form](#) must be completed by the parent or guardian, the prescribing physician, and school administration. The school reserves the right to refuse to administer medication. These forms are available from the school office. The medication must be delivered to the school by a parent in a container labelled by the pharmacy and is to be stored in a locked cupboard in the school office.

Drop Off & Pick Up

Please note the following important information regarding child safety at École Meridian Heights School:

MORNING ARRIVAL

We look forward to welcoming students at **8:15 a.m.** No supervision is provided prior to this time. **We ask that parents do not enter the main parking lot between 8:15 - 8:35 and 2:45 - 3:15** in order to ensure that buses can move through the parking lot. The reduced traffic flow in the parking lot also helps us to ensure the

safety of students walking, biking, scootering etc. to school. Parents are welcome to park on 44th Avenue or 43 Street to drop students off.

- Buses arrive and supervision begins at 8:15 a.m.
- Students will enter the building through their designated doors when the bell rings at 8:29 a.m.

AFTERNOON DISMISSAL

Students will be dismissed at **3:06 p.m** from their homerooms and exit through their designated doors.

- Parents/Guardians picking up students at school are asked to ensure they have parked on 43 Street or 44 Avenue.
- Parents/Guardians are asked to wait outside of the school when picking up their children.
- We would appreciate your assistance to ensure that all of our École Meridian Heights School students are safe and accounted for at the end of the school day. Here's how you can help:
 - Please ensure that your children meet you and stay with you.
 - Have a predetermined designated meeting spot.

Entering & Exiting the Building

We are sure that everyone will agree that our children's safety is paramount. We appreciate your attention to these details.

1. Students enter the school through their designated doors. The main doors at the front of the building are for adults and guests to our school, or students arriving late or being picked up early.
2. Exterior doors, with the exception of the main entrance doors, are locked during instructional hours.
3. Parents picking up students at the end of the day are asked to wait outside for their child/children.

Late Arrivals & Early Departures

If your child is arriving late to school, please ensure he/she comes in the front doors and reports to the office to sign in. Likewise, if you are picking your child up early, please ensure that you have called the office and have notified the teacher of the student leaving. When picking up your child you will be asked to come into the school to sign him/her out.

Grade 7-9 Home for Lunch Privileges

École Meridian Heights School is a closed campus. However, students from Grade 7 to 9, with signed parental/guardian permission, can sign out in order to go home for lunch. These students must remember to sign in and out of the building as well as return on time (1:35 pm) in order to keep these privileges throughout the school year. Permission forms are available on request from the student's homeroom teacher.

Visiting École Meridian Heights School

All visitors, including parents, are required to sign in at the school office upon arrival. Please do not travel through the school prior to speaking with a member of our office staff. If you are picking up your child, dropping off a lunch or other item(s) the office staff will determine the appropriate course of action.

Emergency Response Procedures

Parkland School Division's first priority is the safety, security, and well being of our students and staff. Throughout the year, students and staff practice emergency procedures such as lockdowns and emergency evacuations.

Your cooperation is vital to helping us protect the safety and welfare of all children and school employees. Please observe the procedures explained below. Greater explanation can be found on the [Parkland School Division website](#).

In The Event Of An Emergency:

- **Do not call the school or your child's cell phone.** It is important that phone systems be open and available for emergency communications. By calling your child's cell phone, you could potentially put them in harm's way, depending on the nature of the crisis. We will ensure that you get the information you need by contacting you.
- **Do not come to the school until instructed to do so.** In the event of a lock-down or shelter-in-place, the school will be locked with NO arrivals or departures. You will not be allowed to pick up your child until after an "all-clear" is given and established student release procedures are in order.
- **Check the following to receive quick and accurate emergency announcements and status reports:**
 - [École Meridian Heights School Website](#)
 - [École Meridian Heights School Facebook page](#)
 - PSD [Twitter](#) and [Facebook](#)
 - PSD Centre for Education (780-963-4010)
 - Local radio station

Assessment & Reporting

ASSESSMENT involves gathering information about student progress, in order to improve teaching and learning.

EVALUATION involves making a professional judgement based on the assessments provided.

REPORTING involves communicating to students and parents the evaluation of student performance in relation to the learning outcomes in the Alberta Programs of Study.

Parkland School Division shall report progress with four indicators of achievement (Grades 1-9). Note that the indicators of achievement for knowledge tasks **are equal, in range of percentage, to the indicators of achievement**. The expected acceptable standard for all students is to achieve, at least, a level of competence while continually striving to achieve a standard of excellence.

Parkland School Division - Report Card Indicators of Achievement - Equivalent Standards			
EXCELLENT (EXC)	COMPETENT (COM)	SATISFACTORY (SAT)	INSUFFICIENT (INS)
100% - 80%	79% - 65%	64% - 50%	49% - 0%

A student may receive feedback that utilizes descriptive indicators of achievement, relative to the outcome expected:

Indicators of Achievement (words that MAY be used to describe a student's competency with respect to specific outcomes)			
Correct / Meets Expectations / Pass			Incorrect / Growth Required / Fail
Excellent / Independent / Superior / Detailed / Exceptional / Sophisticated / Insightful / Advanced	Competent / Mostly Independent / Consistent / Demonstrated-Capability / Coherent / Adept / Logical	Satisfactory / Sufficient/ Limited / Approaching / Somewhat Dependent / Basic / Emerging / Straightforward / Adequate	Insufficient / Beginning / Avoidant / Not Evident / Poor Quality / Not Attempted / Incoherent / Mostly Dependent

Please refer to our school website for further details.

Student Code of Conduct

Code of Conduct

In Parkland School Division, all members of our school community are expected to promote and demonstrate respect, civility and responsible citizenship.

With these goals in mind, everyone must:

- Demonstrate honesty and integrity.
- Respect differences in people, their ideas and their opinions.
- Acknowledge the right of everyone to be treated with dignity, at all times.
- Take appropriate measures to help those in need.
- Use non-violent means to resolve conflict.
- Honour the role(s) of persons in positions of authority.
- Show care and regard for school property and the property of others.
- Comply with all applicable federal, provincial and municipal laws.

We are all models for the kinds of citizens we desire to be. We teach and learn by example.

The Division's expectations for conduct are outlined in the following documents:

- [Administrative Procedure 390: Community, Equity and Belonging](#)
- [Administrative Procedure 360: Student Discipline](#)
- [Administrative Procedure 350: Code of Conduct](#)

Meridian Heights Code of Conduct

It is not the mistakes in life that are important, it's what we learn from them.

- Donna Guthrie

Our Student Code of Conduct exists to ensure that each student and staff member has access to a welcoming, caring, respectful and safe learning environment that respects diversity and fosters a sense of belonging. The Code of Conduct ensures that our school promotes a culture of wellness that:

- Establishes and maintains a welcoming, caring, respectful, and safe learning environment for all students, staff, families and the greater community;
- Establishes and maintains an appropriate balance between individual and collective rights, freedoms, and responsibilities in the school community;
- Establishes and publishes expectations for student behavior while at school, at a school-related activity, or while engaging in an activity at any time that may have an impact on others in the school; and
- Ensures that healthy environments exist in all schools that are free from fear, discrimination and harassment while promoting inclusive strategies to ensure that every student is treated with respect and dignity.

In keeping with a commitment to the Alberta Human Rights Act and the Canadian Charter of Rights and Freedoms, in Parkland School Division everyone is accepted and experiences a sense of belonging. The Division supports the

endeavors of staff, students, parents and the community to promote positive student behavior and conduct throughout our community of schools.

Parkland School Division has a responsibility to ensure that each student enrolled in a school operated by the Board and each staff member employed by the Board is provided with a welcoming, caring, respectful and safe learning environment that respects diversity and fosters a sense of belonging.

All stakeholders in the success and well-being of students, and especially the students themselves, are expected to recognize their responsibilities in developing student self-discipline within a culture of wellness. Staff members and students will not be discriminated against as provided for in the Alberta Human Rights Act or the Canadian Charter of Rights and Freedoms.

Managing Conflict and Misconduct

Children do well if they can.

- Ross Greene

But sometimes children make mistakes, and that's part of growing up. On that journey, they need our guidance as teachers, administrators, bus drivers and parents. Our teachers believe in being very clear about their expectations, and then following through with consequences. We have a proactive approach to student discipline by reinforcing active citizenship within our school.

When Conflict and Misconduct Happens

With over 700 students interacting every day, misconduct and conflicts can occur. When this happens, we believe that the first line of contact about student needs or misconduct are with the classroom teachers and bus drivers.

You could receive a phone call or email message from the teacher or bus driver for anything from teasing to homework to physical fighting. Please remember, teachers and drivers are very busy: they deal with many small concerns within the normal structure of the day, and they can't communicate everything. If your child reports a concern to you, please reach out to your child's teacher to ask questions and seek clarification. We would be happy to work with you in this regard.

Office Support

Our teachers and drivers do an exceptional job of managing most concerns at the classroom level or bus level, but occasionally they require support from our office team (principal, assistant principals, counsellor).

When might this happen? When a pattern occurs (e.g. frequent peer conflicts on the playground) or a more serious event occurs (e.g. student vaping or physical fight), a child will be asked to speak with office staff. In the case of buses, a bus infraction form is completed and given to the office.

What happens then? When a concern comes to the office, logical consequences are given in consultation with the teacher or driver. There is no "black and white" with consequences, and each child is considered individually. Office staff will then communicate with parents.

What is a logical consequence? Consequences are less about punishment and more about learning in order to move forward positively. The consequences can range from one lost recess (time spent in the office instead) to a full five-day suspension.

Other consequences may involve:

- Extra supervision (accompanying a supervisor or EA)
- Apology
- Explaining the situation to parents
- Seating plan on the bus
- Reflective writing
- Signing a Behaviour contract
- Problem solving, monitoring or reviewing behaviour expectations with the student, and a reprimand
- Parental involvement, which may include a Disciplinary Hearing (as outlined in Administrative Procedure 360: Student Discipline)
- Assignment of designated tasks
- Temporary removal of privileges
- Student detention
- Implementation of an in-school short-term opportunity placement
- Suspension from riding the school bus
- Suspension from school
- Involvement of police
- Expulsion from school (by the Board upon recommendation of the Principal)

Behaviour Leading to Disciplinary Action

Discipline promotes safe and orderly learning environments within École Meridian Heights School. While it is not possible to reasonably foresee all grounds for disciplinary action, in addition to failing to adhere to the École Meridian Heights School Code of Conduct, clear examples of unacceptable behavior that could lead to disciplinary action include:

- Discrimination in any form as defined in the Alberta Human Rights Act
- Any action deemed non-compliant or in contravention with:
 - Parkland School Division Administrative Procedure 360: Student Discipline
 - Parkland School Division Administrative Procedure 380: Promoting Positive Behavior at School
 - Section 31 of the Education Act of Alberta
- Conduct which threatens the safety of students and/or staff
- Conduct that is injurious to the physical or mental well-being of others in the school
- Conduct which inhibits the process of learning for others
- Mean behavior
- Bullying and cyber bullying
- Subjecting incoming students to forms of punishment or indignities (hazing/froshing)
- Harassment or sexual harassment (as defined by Division Administrative Procedure 170)
- Damage to property
- Abuse of the Division computer network, the internet, email or any electronic privileges

- Tampering with fire, fire alarm or safety equipment
- Possession of a weapon or weapon replica on a student's person, or in a student's locker or desk, that is dangerous to students and staff
- Displaying or brandishing a weapon or weapon-replica in a threatening or intimidating manner
- Assaulting another person
- Possession, being under the influence of, use of, or trafficking of any of the following substances in school and on school/Division property or at school/Division related events or activities:
 - Tobacco products (including vapor or e-cigarettes)
 - Illegal drugs
 - Alcohol
 - Inhalants
- Possession of drug paraphernalia, including any item used in connection with ingesting, selling and/or distributing prohibited substances
- Conduct that displays an attitude of willful, blatant or repeated refusal to comply with school rules.

Dress Code

Purpose of the Dress Code at EMHS:

Students at Ecole Meridian Heights School are expected to dress in a way that is appropriate for their role as a learner in our school community. The Dress Code at EMHS has been established to define the balance of allowing students to express themselves and to be comfortable while ensuring that student attire remains appropriate for a K-9 school setting. Student dress choices must respect

our school's commitment to creating a safe, caring and inclusive learning environment. The staff at Ecole Meridian Heights School recognize the shared responsibility between students, parents and staff to support our students in adhering to this dress code.

The following descriptions and list of items is intended to provide further clarification on how the previously outlined purpose of the EMHS dress code will be interpreted within our school community. In acknowledging that it is not possible to pre-determine all questions that may arise regarding student attire, as other questions or circumstances present, staff will refer back to the purpose of the Dress Code at EMHS in their decision making process.

Some examples of clothing that does not align with the expectations of the EMHS Dress code are as follows:

- Attire that contributes to a hostile or intimidating atmosphere for any student,
- Attire that increases marginalization or oppression of any group based on race, sex, gender identity, gender expression, sexual orientation, ethnicity, religion, cultural observance, household income, or body type/size.
- Attire that is unsafe for the environment (e.g. inappropriate footwear for Physical Education)
- Attire or accessories with offensive images or language, including profanity, hate speech, and/or pornography.
- Attire that denotes, suggests, displays or references alcohol, drugs or related paraphernalia or other illegal conduct or activities.
- Attire that will interfere with the operation of the school, disrupt the educational process, invade the rights of others, or create a reasonably foreseeable risk of such interference or invasion of rights.
- Attire that reasonably can be construed as being or including content that is racist, lewd, vulgar or obscene
- Attire that contains defamatory speech, or threats to others.

Some examples of clothing/attire that does currently align with the Dress Code at EMHS:

- Pants/jeans or the equivalent (for example, a skirt, sweatpants, leggings, a dress or shorts)
- Hats; however, they must allow the face to be visible to staff, and not interfere with the line of sight of any student or staff.
- Religious headwear
- Fitted pants, including opaque leggings, yoga pants and “skinny jeans”
- Pajamas
- Ripped jeans, as long as underwear and buttocks are not exposed
- *Crop tops

**Crop tops are permitted within the dress code at EMHS but must align with the purpose as outlined previously (i.e. appropriate for a K-9 school environment). We recognize that currently there is a significant variety of styles and fits for crop tops, as such, students will work with staff to identify visuals that will more accurately outline crop tops that are appropriate for our school environment and those that are not appropriate for a K-9 environment.*

Process to Address Dress Code Infractions:

Should a student's clothing not adhere to the Dress Code of EMHS as outlined above, the following process will be initiated.

- The staff member will explain to the student as discreetly as the environment permits, how the clothing item does not align with the dress code
- The student will be asked to put on a different piece of clothing if they have one.

- The student may choose to borrow a piece of clothing from a classmate or peer
- The student will be offered, when available, a piece of laundered clothing from the school
- The student and staff member may call a parent to deliver

Technology Policies

The staff at École Meridian Heights recognize the potential for technology to support purposeful learning opportunities for our students. We also acknowledge the need to ensure an appropriate balance within the use of technology within our learning community throughout the school day. With that in mind, the following policies have been developed to outline the technology expectations within our school.

Technology Policy: Grades 3-6 - Cell Phones & Electronic Devices

- We are a BYOD school – this means we encourage students to Bring their Own Device. **We do not consider a cell phone a device.** The required device should have a keyboard and have enough space to accommodate the Google Chrome extensions (drive, classroom, etc.) required to complete daily tasks. If an individual or school supplied Chromebook is not available, students are expected to complete work on paper.
- Cell Phones should remain in backpacks/lockers for the duration of the school day, including all breaks.
- If a student needs to communicate with parents while at school, they are welcome to use the community student phone in the front office.

If a cell phone is out in class or during breaks the following consequences are put into play:

- **First Offence:** Ask to return to backpack and/or locker
- **Second Offence:** Student will be sent to the office to deposit their cell phones at the "Cell Phone Hotel" for the remainder of the day (including breaks) and students can collect their phone when they are leaving for the day.
- **Third Offence:** Student will be sent to the office to deposit their cell phones at the "Cell Phone Hotel". Parents will be called to come retrieve their child's phone.

Technology Policy: Grades 7-9 - Cell Phones & Electronic Devices

- We are a BYOD school – this means we encourage students to Bring their Own Device. **We do not consider a cell phone a device.** The required device should have a keyboard and have enough space to accommodate the Google Chrome extensions (drive, classroom, etc.) required to complete daily tasks. If an individual or school supplied Chromebook is not available, students are expected to complete work on paper.
- Cell Phone use will be limited in the school including inside classrooms and the hallways. Teachers will direct students when they can use their phone for specific tasks. I.e. Calculator, calendar or setting an alarm.
- The expectation is that students keep their personal cell phones in their locked locker or at home during school hours. If absolutely necessary, it can be in their backpack, but we ask that it is not in pockets or binders while we are working.

If a cell phone is out in class the following consequences are put into play:

- **First Offence:** Ask to return to backpack and/or locker
- **Second Offence:** Student will be sent to the office to deposit their cell phones at the "Cell Phone Hotel" for the remainder of the day (including breaks) and students can collect their phone when they are leaving for the day. If a student needs to communicate with parents while their phone is in the hotel, they are welcome to use the community student phone.
- **Third Offence:** Student will be sent to the office to deposit their cell phones at the "Cell Phone Hotel". Parents will be called to come retrieve their child's phone.

If a student continues to struggle to leave their cell phone tucked away during class as well as while transitioning from one class to another, teachers as well as administration will work to sort out an alternative plan.